

Minutes of Fifth PAAPAM Managing Committee Meeting held on 30th June 2020 at Head Office Lahore and Zonal Office Karachi via video Zoom

The Meeting was chaired by Chairman PAAPAM Mr. Muhammad Akram and Senior Vice Chairman Mr. Saad Sherani. The Chair welcomed the participants and praised them for taking active participation in the affairs of Association. Following were the participants: -

1. Capt ® Mohd Akram	Chairman	2. Razzak Ahmed	MC Member
3. Saad Sherani	Senior Vice Chairman	4. Salman Saleem	MC Member
5. Syed Jaffer	MC member	6. Tanveer Hayat Meer	MC Member
7. Zain Shariq	MC Member	8. Mohsin Qaiser	MC Member
9. Zeeshan Abu Sheikh	MC Member	10. Aslam Feroz	MC member
11. Mushtaq Butt	MC Member	12. Jaffer A. Naqvi	MC Member
13. Munir K Bana	MC Member	14. Ashraf Sheikh	Former Chairman
15. Taufiq Sherwani	Special Invitee	16.	

Thereafter the agenda items were taken up as under:

Sr #	Agenda Item	Decision / Resolved	Remarks
1	Talawat	Former Chairman Mr Ashraf Sheikh preformed talawat	
2	Dua for departed souls	A number of senior and honorable members of PAAPAM passed away due to the COVID-19 pandemic. The managing committee expressed its sorrow and offered fateha for the departed souls. The MC also resolved condolences to the family members. Special tribute was paid to Former Chairman Mr. Mohammed Saleem and Mr Raees A Sheikh.	
3	Co-option of MC Member	The chair informed the house that due to the passing away of MC member Mr Raees A. Shaikh a vacancy had occurred in the MC. It was desired that Mr Taufiq Sherwani may be requested to fill the vacant position under Section 53 (b) of the PAAPAM Articles of Association. The house unanimously agreed with the Chair and in consequence Mr. Razzak Ahmed proposed	Acting General secretary to take necessary action in this regard.

		the name of Mr. Taufiq A. Sherwani which was seconded by Mr Zain Shariq. The vacant seat therefore stood filled. The Chair informed the house that necessary guidelines if required will be sought from the Director General Trade organizations.	Annex 1
4	Proposals to form Election Bye Laws	The chair informed the house that a number of issues pertaining to the smooth holding of elections were being done in previous years due to the traditions set. As such it was now desired that the same may be ratified by the Managing committee for assurance of further clarity and transparency in the election process. The text of the new proposed bye-laws were presented to the house. After deliberation Mr. Saad Sherani proposed to adopt the bye laws as presented whilst Mr Mohsin Qaiser seconded the same. The proposed Bye-laws were formerly adopted.	Annex II
5	Approval of Election Schedule	Elections for the year 2020-21 are now due. The chair presented the Election schedule as per the Articles of association. Mr. Muhammad Mohsin proposed the election schedule which was seconded by Mr. Tanveer Hayat Mir. The house approved the same.	Annex III
6	Approval of Election Commission	The chairman informed the house that the Election commission were required to be formed as per the Articles of Association section 21 (IV). The chair further confirmed having taken consent from the honorable members. Consequently Mr. Ashraf Sheikh (Former Chairman) was proposed by Mr. Razzak Ahmed and seconded by Mr. Tanveer Hayat Mir. Mr. Nabeel Hashmi (Former Chairman) was proposed by Mr. Munir K. Bana and seconded by Mr. Zeeshan Abu Shaikh. Mr. Wasim Khalid proposed by Mr. Zain Shariq seconded by Mr. Jaffer Ali Naqvi. The election commission was so formed.	

		There being no other business the meeting ended with a vote of thanks to the chair.	
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END

Anas Haroon
Acting Secretary General

Annex 1

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DISPUTES OR INTERPRETATION OF ARTICLES

53. Any disputes or differences of opinion in regard to interpretation or scope of application of these Articles of Association, which cannot be resolved by the Association itself, shall be referred to the Regulator of Trade Organizations appointed under the Trade Organizations Act, 2013 and the ruling given by the Regulator shall be binding on the Association its office-bearers and members.

GENERAL

- 54 (a) It will be obligatory upon the members of the Managing Committee to attend every meeting of the Managing Committee. In the case a member fails to attend three consecutive meetings of the committee he shall cease to be a member of the Committee. The Committee will and shall have the power to sanction leave to any member or reasonable grounds.
- (b) The Managing Committee shall be-option by simple majority in the Managing Committee fill a vacant seat that may fall vacant.



Annex III

The Electoral Role

1. The association shall have one electoral role consisting of members from the north and south region.
2. Eligible voting Members of the association shall have the right to vote for the contesting candidates participating from both the north or south regions.
3. The eight seats of the Managing committee, that shall fall vacant every year shall be filled from the eligible voters with 4 nominations from the North region electoral and 4 nominations from the south region electoral.
4. That if more than 8 nominations are received collectively from both the regions, elections shall be held
5. The seat of the Chairman shall rotate every year between the North and South region.

Eligibility & acceptance of Nominations

6. Any member of the association who is eligible to vote and whose name appears on the provisional voters list shall have the right to apply for the seat of the managing committee PAAPAM.
 - a. Provided further that he fulfills the following conditions: -
 - i. The intending candidate must have served as a member of any working committee of PAAPAM for at least two years.
 - ii. The nomination form is accompanied with a donation of Rs 25000/-
 - b. Provided further that nominations of the office bearers shall fulfil the following further conditions: -
 - iii. The nomination of the Chairman, Senior Vice Chairman and Vice Chairman shall further be accompanied with a donation of Rs 50000, Rs 25000/- & Rs 15000 each respectively.
 - iv. The firm of the contesting candidate has been supplying components to two OEMs. . The firm must hold Purchase Orders from these OEMs for the last three years.
 - c. Any current Managing Committee member whose dues are not clear is not eligible to vote in the election of the Office Bearers.

Further resolved that these Bye laws be presented before the next Annual General meeting for inclusion in the Articles of Memorandum as a new ARTICLE 22 (V) with necessary approvals of the competent authorities.

Annex IV

Sr.#	Date	Activity
1.	1 st July 2020 (Wednesday)	Election Schedule & Tentative Voter List displayed at PAAPAM Lahore, Karachi Office, Website & dispatched to Regulator (TO).
2.	4 th July 2020 (Saturday) 04:00 PM	The member companies desiring to change their representative to intimate changes regarding name of representative to the Secretary General along with necessary proof. PAAPAM Head Office and Zonal office will remain open despite holiday.
3.	8 th July 2020 (Wednesday) 10:00 AM	The Secretary General to display the provisional list of all members eligible to vote along with their National Tax Registration Number, Sales Tax Registration if applicable, the name and national identity card number of their representative at Notice Board and website.
4.	15 th July 2020 (Wednesday) 04:00 PM	The members who have any objection to the entries/changes in the list of voters to send their objections in writing to the Secretary General.
5.	20 th July 2020 (Monday)	The Secretary General to intimate action on the objection or changes sent by members.
6.	23 rd July 2020 (Thursday) 04:00 PM	Any member aggrieved by the decision of the Secretary General may make a representation to the Election Commission.
7.	25 th July 2020 (Saturday)	The Commission to decide the representation.
8.	29 th July 2020 (Wednesday)	Any person aggrieved by the decision of the Commission may appeal to the Regulator. The decision of the Regulator in this regard shall be final.

9.	8 th Aug 2020 (Saturday)	The Regulator to decide the appeal.
10.	10 th Aug 2020 (Monday) 10:00 AM	The final list of voters to be displayed at notice board, at website and Submitted to the Regulator.
11.	15 th Aug 2020 (Saturday)	Any person eligible to contest the Election for the vacant post of the Member Executive Committee to send his/her nomination papers duly proposed, seconded by a duly registered voter and signed by the candidate, to the Secretary General on the prescribed form in accordance with the Articles of Association or Rules of the PAAPAM.
12.	17 th Aug 2020 (Monday)	a) The secretary General shall provide a copy of final list of voters to each contesting candidate. b) Scrutiny of the nomination papers and letter of authority by the commission. c) Circulation by the Secretary General of the list of nominees whose papers have been declared valid and the forms of withdrawal.
13.	19 th Aug 2020 (Wednesday) 04:00 PM	The objection if any, to the nomination of candidates to be filed with Election Commission.
14.	21 st Aug 2020 (Friday)	The Election Commission to decide the objections.
15.	24 th Aug 2020 (Monday)	Any candidate, aggrieved by the decision of the Election Commission may file an appeal with the Regulator.
16.	31 st Aug 2020 (Monday)	The Regulator to decide the appeal. His decision in this regards shall be final.
17.	2 nd Sep 2020 (Wednesday) 10:00 AM	The Commission to issue final list of candidates.

18.	7 th Sep 2020 (Monday)	Polling at Head Office Lahore & Zonal Office Karachi (Time 9.00.a.m.to 5.00 .p.m.). Counting of votes to take place immediately after the polling hours under the supervision of polling officer in the presence of polling agents of the candidates, if any, at aforesaid sites. The Election Commission to declare provisional results.
19.	12 th Sep 2020 (Saturday) 04:00 PM	Any person elected, as member of E.C to send his nomination for election as an office bearer duly proposed and seconded by an elected E.C. member and signed by the candidate to the Election Commission.
20.	14 th Sep 2020 (Monday) 04:00 PM	The Election Commission shall scrutinize nomination papers and display list of candidates.
21.	16 th Sep 2020 (Wednesday) 04:00 PM	Polling for the election of office bearers (Chairman, Senior Vice Chairman & Vice Chairman).
22.	30 th Sep 2020 (Wednesday)	The announcement of final election results to be made in Annual General Meeting called for this purpose.



Mr. Anas Haroon
Acting Secretary General
PAAPAM